



## Minutes for August 3, 2006

### Discussion:

#### Web Standards Look and Feel - Bill Bott (Deputy of Operations - OA ITSD)

- Standardizing Web Development tools can potentially save the state a lot of money (Example - SmartFilter software, ended up providing licenses for the entire state for the same price that previously only provided enough licenses to cover three agencies.)
- They are looking for a 3-5 person team to evaluate the upgrade features of Google and report back to OA/DMD. Any volunteers, let Lainie know.
- To answer to any rumor that may be floating around, the state is not going to move to requiring all agencies to have the exact same look and feel. Just continue to follow the current Web Guidelines on the DMD site as a best practice document. OA feels we are all doing a good job right now with our Websites.

### Old Business:

#### ITAB Report – Bobbie Koelling

- Any agency large projects need to have a certified Project Manager
- Chris Mertens is the new OA IT Director
- They are working on a new prime vendor contract and should know something by the end of August.

#### Web Standards Group (formerly Brown University Study) - Ron Thomas

- The group is still continuing work on the XML schema for online services. They are meeting via online meeting software one hour a week to expedite progress and for more convenience.
- Debbie Boeckman is checking into enterprise licensing for Dreamweaver, Contribute and Contribute Publishing Services software

#### Inventory of Online Services

These were due to Ron Thomas 7/28/06, please send those to Ron if your agency hasn't already.

#### Content Management Use Information

Send those to Ron Thomas if you haven't done so.

#### State Homepage Links Review

All agencies: please review links on second-level pages of the state homepage to ensure the links are accurate, organized and complete. Send any additions/deletions/corrections to:

[oahelpdesk@oa.mo.gov](mailto:oahelpdesk@oa.mo.gov)

### New Business:

#### Google's New Search Features - Ron Thomas

Therese Fick with OA ITSD is wanting to form a subcommittee to review the upgrade features of Google to report back to OA and DMD. They will also look into the feasibility of utilizing Google across state intranet Web sites. Several were interested in using it on their own Websites, but didn't necessarily see the need at this time to open up access to each other's agency intranets.

## 2006 Digital States Survey - Lynn McKee/Ron Thomas

Four additional services were added to the list of what was sent out via mo-web. They were:

1. EASE - state electronic employment application system
2. DNR - Emergency Response System
3. Conservation - Turkey check-in system
4. OA - Online bid system

Here's a link to the 2004 Digital States Survey:

<http://www.centerdigitalgov.com/center/04sustained.php>

## Web Accessibility and Audio/Visual Information Standard

After discussing the wording of this portion of the Accessibility standards that were put together over three years ago, it was decided that at this point, these were just not feasible for most agencies. It was discussed that maybe we need to change it from a 'captioning' requirement to a 'transcribing' requirement. We are seeking members to serve on a subcommittee to work on a proposed rewrite of this portion. Anyone interested, please email Lainie.

## Brown University Study

The new Brown University Study came out this week. MO is pretty much hitting all the requirements of the study. After OA ITSD gets more of a chance to review it, they'll report back any findings. We jumped to #20 from last year's #40.

<http://www.insidepolitics.org/egovt06us.pdf>

## Agency Projects/Open Discussion:

**Services Web server** - there will be an **outage** August 20, 2-6 a.m. due to upgrades. All Websites on the services box will be unavailable during this time.

### Mailman Listserv Software

The state server will be moving from Majordomo to Mailman Listserv software. Debbie Boeckman is doing some testing on the new Mailman listserv software and has some concerns over the administration pieces of it. She will be sharing that info. with some of the staff in OA.

### Business Portal Project

Phase I has been signed off and they are now beginning that phase of the project - SOS will be heading up Phase I. This will be a static HTML page. Agencies collaborating on this project are: DED, SOS, Revenue and DOLIR.

Next monthly meeting is September 7 from 1:30 pm to 3:00 pm in Room 500 of the Harry S Truman Building. ***We will have a presentation on Opinio Survey Software by Rodney Distler from the MO Lottery.***